## **Cinderella's Commercial Cleaning**

Cinderella's Services Pty Ltd

ACN: 111 306 631 ABN: 86 111 306 631

Web: <u>www.cinderellas.com.au</u> Email: <u>mark@cinderellas.com.au</u>



# **Discrimination and Harassment Policy**

### **ORGANISATION COMMITMENT**

Cinderella's Commercial Cleaning (Cinderella's) is committed complying with all Federal and State laws pertaining to anti-discrimination and equal opportunity, and to ensure that no direct or indirect discrimination or harassment occurs in the workplace. Discrimination and harassment of employees, co-workers and visitors will not be tolerated.

#### **MANAGEMENT PRIORITIES**

No worker at any level may be discriminated against on the grounds of sex, pregnancy, race or ethno-religious background, marital status, disability, sexuality, transgender or age. Likewise, no worker may be harassed or treated unfairly on any of the above grounds.

Discrimination and harassment are forms of verbal, visual or physical conduct that is unwelcome, uninvited, intimidating or offensive. Employees must treat co-workers, contractors and others with courtesy and respect and ensure that no other co-workers are conducting themselves in an unacceptable manner.

#### **EMPLOYEE & CONTRACTOR RESPONSIBILITIES**

If you are a victim of discrimination or harassment or you witnessed an act of discrimination or harassment, talk to the person conducting themselves inappropriately informing them of their unacceptable behaviour and contact Cinderella's management as soon as practicable.

All reports or complaints will be treated in the utmost strictest of confidence.

Employer Signature: by:

All Rights Reserved

Date: 1/7/2020

Name & Position: Mark Ferdinands, Managing Director.