

Cinderella's Commercial Cleaning

Cinderella's Services Pty Ltd
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Rehabilitation Policy

ORGANISATION COMMITMENT

Cinderella's Commercial Cleaning (Cinderella's) is committed to complying with all laws and regulations regarding the rehabilitation of any employee who suffers a workplace injury or illness. Cinderella's is also committed to creating a workplace which supports workplace-based rehabilitation.

MANAGEMENT PRIORITIES

Cinderella's management will ensure that:

- early intervention and treatment of workplace injuries and illnesses is undertaken.
- suitable duties are provided for injured workers as part of the injury management process.
- employees understand the Cinderella's expectations of an early return to work and the need to support work place based rehabilitation for injured workers. We recognise that workers, and supervisors all have an important role to play in rehabilitation. Each is required to take all reasonable steps to ensure the success of the rehabilitation program.
- injured employees understand their rights and obligations regarding injury management. We will consult with the employees in developing return to work plans.
- active steps are undertaken to ensure that employees co-operate fully with appointed rehabilitation counsellor(s) in accordance with their Return to Work Plan.
- participation in a rehabilitation program by an injured employee will not in any way prejudice their position.
- if a return to work is not possible, responsible agencies assist the employee to return to a meaningful and fulfilling role within the community.

EMPLOYEE & CONTRACTOR RESPONSIBILITIES

Employees and contractors are responsible for:

- reporting any workplace injury or illness as soon as possible.
- participating in any rehabilitation program prescribed by medical professional used.
- participating in developing return to work plans.
- co-operating fully with appointed rehabilitation counsellor(s) or professionals in accordance with their Return to Work Plan.

Employer Signature: by: _____

A handwritten signature in black ink, appearing to read 'Mark Ferdinands', written over a horizontal line.

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Date: 1/7/2020

Name & Position: Mark Ferdinands, Managing Director.